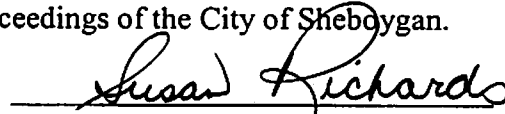


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Sheboygan, Wisconsin
CITY HALL

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City Clerk


Gen. Ord. No. 31 - 14 - 15. By Alderperson Donohue. October 6, 2014.

AN ORDINANCE creating Division 6, Section 2-420 of Article IV of Chapter 2 of the Municipal Code relating to the director of human resources and labor relations.

WHEREAS, by way of Subs. of Gen. Ord. No. 27-14-15 adopted September 15, 2014, Chapter 82 of the Municipal Code was repealed and recreated; and

WHEREAS, this had the unintended consequence of deleting former Sec. 82-2 related to the director of human resources and labor relations without recreating the section; and

WHEREAS, the intent was to relocate said provision to the Departments Article in Chapter 2 of the Municipal Code.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Division 6, Section 2-420 of Article IV of Chapter 2 of the Municipal Code is hereby created to read as follows:

"DIVISION 6. HUMAN RESOURCES

Sec. 2-420. *Director of human resources and labor relations.*

- (a) The position of director of human resources and labor relations is hereby established for the city service.
- (b) *Appointment.* The director of human resources and labor relations shall be appointed by the common council based on the recommendation of the chief administrative officer and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure. Effective for appointments made on and after August 1, 2013, the common council shall appoint based on the recommendation of the chief administrative officer and the mayor from a list of qualified candidates provided by the civil service commission.
- (c) *Duties and powers.*
 - (1) The director shall be responsible for labor contract negotiations, administration of the employee benefit and salary plans, and related work. The director shall make

recommendations regarding reorganization and personnel policies to the salaries and grievances committee.

- (2) The director shall be the official upon or with whom all personnel-related notices, requests for hearings, complaints, or other official documents shall be served or filed, except those complaints, notices or other official documents which are prescribed by law to be served upon other city officials.
- (3) The director shall have access to all necessary records and papers, the examination of which will aid in the disposition of said complaints and notices and in the discharge of the director's duties.
- (4) The director shall be responsible for such other policies, rules and regulations not inconsistent with this chapter and other personnel-related ordinances as the director deems necessary for its enforcement and administration.
- (5) The director shall be the administrative officer of the civil service system. The director shall render such additional services in connection with the civil service system or may be requested by the chief administrative officer and common council.
- (6) The director shall have charge of recruitment, applications for employment, and the examination of applicants for positions, and shall be the custodian of the personnel records."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the 20th day of October, 2014.

Dated October 23 2014. Lucan Richards, City Clerk
Approved October 23 2014. Michael J. Henderson, Mayor

Proceedings Published October 24, 2014.

Ordinances Published October 24, 2014.

Certified October 27, 2014 to - Atty.; Ord. Book; Muni. Code; Fin. Dir./Treas.; Dep. Fin. Dir./Treas.; HR